

As of May 2021, We are in Phase 2.5. The latest revision to Phase 2.5 took place in March 2022. The Task Force will continue to be vigilant in case this needs to change.

## LCM | Canterbury's Plan for Physical Reopening

	Phase 1	Phase 2	Phase 2.5 (now)	Phase 3
<b>Gating Requirements</b>	Beginning of Pandemic.	<ul style="list-style-type: none"> <li>A sustained reduction in cases for at least 14 days in Arizona. <i>(This information is tracked by the Episcopal Diocese of Arizona and disseminated to us.)</i></li> <li>Local staffed inpatient beds are at 70% capacity or less.</li> <li>There is the ability to test all people with COVID-19 symptoms.</li> <li>No "Stay at Home" order from government officials.</li> <li>There is a positivity rate in Arizona of less than 5%.</li> </ul>	The Episcopal Diocese of Arizona has cleared us for Phase 2.5 guidelines. Considering developments in our understanding of how COVID-19 spreads, and due to the vaccination rates within Coconino County and Arizona at large, we have agreed to use the Episcopal Diocese of Arizona's Phase 2.5 plans for our gatherings.	We enter Phase 3 when there is either a vaccine for COVID-19 or effective methods of treating the virus. Phase 3 is likely 18-24 months away from us now but could come sooner if a vaccine or treatment becomes available.
<b>Guidelines for Worship</b>	All online.	<ul style="list-style-type: none"> <li>All indoor worship will be in the Canterbury Chapel. The Chapel can have up to 20 people total at this phase.</li> <li>All will enter through the front red doors; all will exit through the back door onto the deck. Masks will be required at all times while anywhere on the property, including by the celebrant/presider during consecration.</li> <li>Seating is pre-positioned in a spaced-out manner and cannot be moved. Only people who live together can sit together. Everyone else must maintain 6 feet or more of social distancing at all times.</li> <li>Only one-time use bulletins and/or projectors (or other electronic means of distribution) used. No worship books, prayer books, or hymnals.</li> <li>Only pre-recorded or non-wind instrumental music. Absolutely no live singing unless it is performed by a soloist at least 20 feet from any other person (in any direction).</li> <li>Communion only distributed in one kind (Bread only). The distribution will be done using small serving tongs and pre-cut bread or wafers.</li> <li>No physical touching or physical sharing of the Peace.</li> <li>No physical fellowship time allowed before or after the official designated time.</li> <li>No food distribution allowed. (either fellowship time or meals)</li> <li>The Staff will keep a record of who attends each service to employ for contact tracing as needed.</li> </ul> <p><i>Staff have the responsibility to enforce and delegate these tasks as necessary.</i></p>	<ul style="list-style-type: none"> <li>Worship may occur inside, at 50% capacity.</li> <li>Communion will be distributed in both kinds, using intinction only.</li> <li>Music and singing are allowed.</li> <li>Masks must be always worn while inside unless adequate social distancing is observed.</li> <li>No physical sharing of the Peace.</li> </ul> <p><i>Staff have the responsibility to enforce and delegate these tasks as necessary. Staff also can tighten these restrictions further on a case-by-case basis as seems best to keep our community safe.</i></p>	No Restrictions.
<b>Guidelines for In-House Events and Activities</b>	All online.	<p>All online.</p> <p><i>(Up to 10 people present with social distancing and masks is permitted if necessary, at the discretion of the chaplain.)</i></p>	<ul style="list-style-type: none"> <li>Events may occur outside without an attendance limit.</li> <li>Events may occur inside, while masked, observing 50% or less occupancy. Masks must be always worn while inside unless adequate social distancing is observed.</li> <li>Full meal events may now occur.</li> </ul> <p><i>Staff have the responsibility to enforce and delegate these tasks as necessary. Staff also can tighten these restrictions further on a case-by-case basis as seems best to keep our community safe.</i></p>	No Restrictions.

<b>Guidelines for Office Use</b>	Physical office at the Campus Ministry Center is used as needed to do those things which must be done in person, making every attempt to not be in the office at the same time. Cleaning protocols are followed where hand sanitizer is used extensively, and everything touched is wiped down with disinfecting wipes before and after use. Both staff members strive to work remotely from their homes as much as possible.	Physical office at the Campus Ministry Center is used as needed to do those things which must be done in person, making every attempt to not be in the office at the same time. Cleaning protocols are followed where hand sanitizer is used extensively, and everything touched is wiped down with disinfecting wipes before and after use. Both staff members strive to work remotely from their homes as much as possible.	As all three staff members are now fully vaccinated, in person meetings between staff may occur.	No Restrictions.
<b>Guidelines for Pastoral Care</b>	Pastoral care is done mostly online. If in-person is necessary (at the discretion of the chaplain), socially distanced (outside when possible) while wearing masks.	Pastoral care is done mostly online. If in-person is necessary (at the discretion of the chaplain), socially distanced (outside when possible) while wearing masks.	Pastoral care can occur as needed, following Safe Church guidelines. Masks must be always worn while inside unless adequate social distancing is observed.	No Restrictions.
<b>Guidelines for General Use of the Space</b>	<p><b>Canterbury:</b> One person at a time to pick up and drop off food, supplies, or materials as needed, with hand sanitizer used both before and after, along with wiping down what is touched with Clorox wipes, is allowed. No congregating or “hanging out” allowed. Regulated using existing cameras.</p> <p><i>(Up to the discretion of the chaplain, other use of the facilities is allowed while adhering to all social distancing and maximum occupancy rules which govern Phase 1.)</i></p> <p><b>CMC:</b> Use of this facility is up to the discretion of the board of Campus Ministry Center, Inc.</p>	<p><b>Canterbury:</b> One person at a time to pick up and drop off of food, supplies, or materials as needed, with hand sanitizer used both before and after, along with wiping down what is touched with Clorox wipes, is allowed. No congregating or “hanging out” allowed outside of designated official events. Regulated using existing cameras.</p> <p><i>Up to the discretion of the chaplain, other use of the facilities is allowed while adhering to all social distancing and maximum occupancy rules which govern Phase 2.</i></p> <p><b>CMC:</b> Use of this facility is up to the discretion of the board of Campus Ministry Center, Inc.</p>	<p><b>Canterbury:</b> The fellowship space will now be opened for use by our student and young adult communities as needed and desired. Masks must be always worn while inside unless adequate social distancing is observed.</p> <p><i>Staff have the responsibility to enforce and delegate these tasks as necessary. Staff also can tighten these restrictions further on a case-by-case basis as seems best to keep our community safe.</i></p> <p><b>CMC:</b> Use of this facility is up to the discretion of the board of Campus Ministry Center, Inc.</p>	No Restrictions.
<b>Guidelines for Non-Campus Ministry related groups (Outside groups and rentals)</b>	<p><b>Canterbury:</b> No rentals or outside groups in our space.</p> <p><b>CMC:</b> Use of this facility is up to the discretion of the board of Campus Ministry Center, Inc.</p>	<p><b>Canterbury:</b> No rentals or outside groups in our space.</p> <p><b>CMC:</b> Use of this facility is up to the discretion of the board of Campus Ministry Center, Inc.</p>	<i>(The LCM  Canterbury Physical Reopening Taskforce will revisit this section quarterly and will send new recommendations to the boards as necessary. Unless otherwise updated, Phase 2 rules apply.)</i>	No Restrictions.
<b>Guidelines for our participation in NAU Related Activities</b>	No participation in in-person activities.	With the understanding that we are an embedded ministry, and therefore our participation in an event is a question of whether or not the Church chooses to show up (or not) to an event which will take place regardless, our participation in NAU sponsored events will be decided on a case by case basis in consultation with both Board Presidents and Bishop Reddall, as long as: <ul style="list-style-type: none"> <li>• The events are outdoor only, with masks and social distancing mandatory.</li> <li>• The LCM  Canterbury Taskforce feels that there is enough of an ability for contact tracing of positive cases.</li> <li>• It is vital that we be in attendance.</li> </ul>	Participation in events is allowed. Masks must be always worn while inside unless adequate social distancing is observed.	No Restrictions.

<b>Cleaning practices</b>	Along with specific practices outlined above: <ul style="list-style-type: none"> <li>Regular cleaning of buildings</li> <li>Work to stockpile supplies and follow data as much as possible to ensure we are as up to date as we can be for when we enter Phase 2.</li> </ul>	Along with specific practices outlined above: <ul style="list-style-type: none"> <li>Full commercial cleaning or 4 days between all events (official space use by groups).</li> <li>A restroom cleaning covenant will be created for attendees to each properly clean the restrooms before and after their use. This will involve full wipe down of all surfaces, including toilet, using disinfectant before and after each use, along with flushing procedures.</li> <li>Full cleaning with disinfecting products of restrooms, kitchen, and gathering spaces at minimum once each week.</li> </ul>	Full cleaning with disinfecting products of restrooms, kitchen, and gathering spaces at minimum once each week, as in use.	Regular cleaning, probably much more rigorous cleaning than previously from here on out.
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**Additional information:**

- These guidelines are not exhaustive, as in this current reality it is impossible to have a fully complete plan in place. Any mandatory guidelines instituted by either the Episcopal Diocese of Arizona or the Grand Canyon Synod of the ELCA will have primacy over those listed above. Any recommended guidelines will be reviewed by the LCM|Canterbury Physical Reopening Taskforce as needed.
- The LCM|Canterbury Physical Reopening Taskforce will meet quarterly, and as needed, throughout this time. They will use both the gating requirements above and the needs of the community to determine when and how physical reopening is to occur. *Achieving all gating requirements does not necessarily mean that LCM|Canterbury will immediately move into the next phase.*
- As a campus chaplaincy/ministry is quite different from a standard parish/congregational setting, the Chaplain, Program Coordinator, and Deacon will have the responsibility of implementing and ensuring compliance of the policies listed above.
- As our Average Sunday Attendance is below 20, we will be attempting one service for Phase 2, with a hybrid online worship offering available as well. If this does not suffice, the taskforce and staff will look at offering additional services.
- Maximum occupancy of our facilities:
  - Campus Ministry Center: 49 (Phase 2 Occupancy: 12) (Phase 2.5 Occupancy: 24)
  - Canterbury Chapel: 80 (Phase 2 Occupancy: 20) (Phase 2.5 Occupancy: 40)
  - Canterbury Parish Hall: 31 (Phase 2 Occupancy: 7) (Phase 2.5 Occupancy: 15)

**Our plan if a member of the campus ministry community tests positive for COVID-19:**

- Anyone who tests positive within the community should alert the chaplain immediately to trigger contact tracing.
- All whom have had contact with the individual in question will be advised to begin self-isolation for 10-14 days, and to seek COVID-19 testing and medical advice.
- Both Bishops Hutterer and Reddall will be alerted immediately, as will the board presidents.
- The security cameras at Canterbury’s facility will be utilized to check for interaction with the space in question.

**LCM|Canterbury Physical Reopening Taskforce Members:**

The Rev. Kurt Fangmeier  
 The Rev. Cheryl Fox  
 Dr. Art Wilson, PhD  
 The Rev. Scott Deasy, MD  
 Ken Kumon  
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 Brad Eubanks (Chaplain)

**The Boards of the NAU Episcopal Canterbury Foundation and the Lutheran Campus Council of Flagstaff approved this plan (pending any revisions required by the Episcopal Diocese of Arizona) unanimously at their board meeting on August 8, 2020.**

**This plan was approved by the Episcopal Diocese of Arizona, as written, on August 12, 2020.**

**This plan was amended at the point of moving into Phase 2.5 by our boards in June, 2021.**

**This plan was amended in October 2021 by both boards as Phase 2.5 guidelines for our student gatherings were put into place.**

**This plan was amended in April 2022 by the LCM|Canterbury Board, as Phase 2.5 guidelines continue to be revisited.**